

Figure 1. Regulatory Principles

Accountable	<ul style="list-style-type: none"> the annual reporting requirement seeks to mitigate the absence of ongoing, consistent and transparent reporting requirements upon accredited attorney qualification providers;
Consistent	<ul style="list-style-type: none"> the annual reporting requirement is to be applied to all accredited attorney qualification pathways; the suggested reporting items are related to evidence sources listed in the IPReg Accreditation Handbook;
Proportionate	<ul style="list-style-type: none"> the format of the annual reporting requirement will seek to aid assurance that the accreditation standards continue to be met whilst not being unnecessarily cumbersome in its compilation for the attorney qualification provider nor for IPReg review (from year 2 will seek to pre-populate where possible); where an attorney qualification provider is already providing IPReg with regular updates regarding accreditation recommendations, the two reporting items likely will be combined; report to amalgamate variants of the main qualification route where possible (so as not to require a number of reports from each provider)
Targeted	<ul style="list-style-type: none"> the annual reporting requirement is targeted at the risk that accreditation recommendations are not taken forward in appropriate timeframes; most appropriate timing of report to be agreed with each provider as one calendar deadline unlikely to work for all; will typically relate to the academic year just completed; seeking to complement, not duplicate, the full accreditation assessment;
Transparent	<ul style="list-style-type: none"> whilst the annual reporting requirement would seek to promote transparency between IPReg and accredited attorney qualification providers, IPReg will need to weigh up the potential benefit of publication of the annual reports on its website versus the risk this might threaten the accountability sought by the introduction of annual reporting; for the time being IPReg proposes to publish a summary only.

Figure 2. IPReg Accreditation Handbook evidence sources

The [IPReg Accreditation Handbook](#) sets out the expected standards of accredited attorney qualification pathway and the process applied to accreditation including the evidence sources required of an accreditation application (both new accreditation applications and 5-year reaccreditation applications of existing approved pathways):

Quality	<p>Programme Specification Programme learning outcomes How Professional Ethics is dealt with Quality assurance arrangements inc. the most recent internal and external reports Evidence that the programme is at the right level External Examiners Report and related action plans How previous accreditation recommendation and requirements have been dealt with</p>
Student choice, access and teaching arrangements	<p>Programme Admissions Policy Programme Specification Modes of teaching provision Assessment strategies employed Staff/student ratios How the extremes of cohort entry will be supported</p>
Assessment and appeals procedure	<p>Methods of assessment (how much by assignment, project, examination etc.) Sample examination papers/essays/test Sample answers/scripts Pass and fail rates Resits Policy</p>
External assurance	<p>Teaching staff information/ membership of professional bodies/practitioner input Most recent QAA Institution Audit Review (or equivalent) and any associated action plans Student satisfaction surveys and any changes made as a result Staff & Student Liaison Committee information & minutes of meetings Progression, awards and destination data.</p>

Figure 3. Annual reporting requirements (sourced from Figure 2) of accredited attorney qualification providers

Reporting Item	Intended Outcome
Number of students/candidates and commentary including staff- student ratio and short staff biographies (and % increase or decrease on student numbers since previous year)	to provide operating context of report
Results breakdown and commentary – pass, fail and resit rates	to provide transparency of pass/fail rates to provide transparency of student outcomes
Progression, awards and destination data and commentary – from previous year if available	
How any extremes of cohort entry were supported – anonymised details sufficient	to provide assurance that vulnerabilities are identified and supported
Diversity profile of cohort	to provide transparency of diversity profile and any areas of under-representation
Online Delivery of Learning – Provision Considerations and Quality Assurance arrangements	to provide assurance of accountability for both student experience and learning outcomes
Online Delivery of Assessments – Provision Considerations and Quality Assurance arrangements	to provide assurance of accountability for both student/candidate experience and assessment outcomes
Student satisfaction surveys and changes made as a result – summary statement	to provide assurance and transparency of feedback mechanisms to provide assurance and transparency of quality assurance mechanisms
Other student feedback mechanisms and changes made as a result – summary statement	to provide assurance of accountability for student experience and outcomes
Quality assurance mechanisms and changes made as a result – summary statement; External Examiner Reports, Student Liaison Committee and Programme Board findings summary and response	
Any areas for improvement	to provide assurance of accountability and transparency
Any areas of good practice	to provide assurance of accountability and transparency
Accreditation recommendations update	to provide assurance of accountability and progress
Other – free text for body to complete	to provide accredited body with opportunity to provide any update they consider pertinent